



34th ANNUAL

COMMUNITY SERVICE AWARDS

March 10, 2010, 5:30-8:00PM ~ Monterey Plaza Hotel and Spa
Nomination Packet

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The Volunteer Center, a program of United Way Monterey County, will present the 34th annual Community Service Awards on Wednesday, March 10, 2010. The event will be held at the Monterey Plaza Hotel and Spa located at 400 Cannery Row in Monterey. There will be a reception with complimentary refreshments starting at 5:30 PM followed by the awards ceremony from 6:30 to 8:00 PM.

This event offers organizations throughout the county, like yours, the opportunity to honor volunteers who have made significant contributions to our community. Last year the Volunteer Center honored 30 individuals, 2 businesses, and 5 groups in the community. Ranging in age from 17 to 94, these ordinary citizens have contributed thousands of hours of service to help improve the health and safety of our community.

THE NOMINATING CATEGORIES ARE...

- Youth Volunteer (under age of 21)
- Adult Volunteer
- Partner Volunteers
- Senior Volunteer (60 or older)
- Agency Star (organization or volunteer group)
- Unsung Hero(ine) (paid employee of agency other than Executive Director)
- Corporate Star (business or employee who supports volunteerism)
- Rusty Stratton Award (not eligible for submissions)
- Literacy Tutor

The Community Service Awards is a community event offered free to the public.

Perhaps you know of an extraordinary volunteer whom you believe deserves such recognition. If so, please review the attached nomination rules and instructions or visit our website at www.unitedwaymcca.org and return the nomination form to us by Tuesday, February 9, 2010. Please give us as much information as possible within the guidelines to better convey the importance of their achievements.

Please do not hesitate to contact us for any questions or comments and we look forward to reading about your extraordinary volunteer.

The Volunteer Center
of Monterey County

United Way
Monterey County



RULES AND INSTRUCTIONS

The Community Service Awards recognize individuals for their outstanding contributions in our community over the last year. Each person or group nominated will be recognized at the awards ceremony on Wednesday, March 10, 2010. Nominations must be submitted by a business, public agency, school, non-profit or faith-based organization.

1. ENTRY INSTRUCTIONS

Complete the attached nomination form and either submit all information electronically or mail seven (7) copies to United Way Monterey County Volunteer Center by Tuesday, February 9, 2010 by 4pm.

2. SELECTION CRITERIA

Need — Nominee's service contributes to a need in the community.

Action — Nominee actively participated in the activity, not a figurehead.

Initiative — Nominee started new programs or initiated activities to address a need in the agency or community.

Achievement — Nominee accomplished or exceeded desired results

Impact — Activity or service produced positive changes or results.

Time — Amount of time the nominee devoted to service was significant.

3. NOMINATION CATEGORIES:

Only one nomination per business or organization will be accepted for each category. Corporate and Agency Star categories are reserved for group or team nominations.

INDIVIDUAL NOMINATIONS

Eligibility: Volunteer service must have been performed in the last 12 months for a nonprofit community or faith-based organization, public agency, school, or business located in Monterey County.

Nomination Fee: \$30/ per nomination category

Youth Volunteer: Under age 21

Adult Volunteer: Ages of 21 - 55

Partner Volunteers: Any two individuals that volunteer as a team

Senior Volunteer: Over age 60

Unsung Hero(ine): Paid employee who excelled in job performance and/or actively volunteers in the community

Literacy Tutor: Volunteer work focusing on literacy

RULES AND INSTRUCTIONS CONTINUED

CORPORATE & AGENCY STAR NOMINATIONS

Eligibility: Business/Agency must be located in or have been providing service for the past 12 months in Monterey County and must actively promote volunteerism.

Nomination Fee: \$35/nomination category

Corporate Star: Business that supports employee volunteerism and contributes resources to support volunteerism and corporate citizenship.

Agency Star: Community or faith-based nonprofit organization or public agency with an active volunteer program that supervises, trains and recognizes volunteers.

4. NOMINATION CHECKLIST

If nominating electronically, all information from the nomination form and the narrative are included for each nomination.

Please email to: mperez@unitedwaymcca.org

If nominating by mail, SEVEN (7) complete copies of the nomination form and narrative for each nomination are enclosed.

Please mail to (note our new Salinas office address):

Attn: Community Service Awards
United Way Monterey County
376 Main Street
Salinas, CA 93901

Photo of nominee: (Electronic submission preferred) minimum size 4"x6" color photo or digital jpg – photo will not be returned to nominee.

Payment fee for each nominee, payable to United Way Monterey County.

NOMINATION DEADLINE: Tuesday, February 9, 2010 at 4pm

(Faxed submissions are no longer acceptable)

Late entries will be recognized at event, but names may not be judged or listed in the program. Questions? Contact the Salinas office of United Way Monterey County, (831)757-3206.

NOMINATING BUSINESS / ORGANIZATION INFORMATION

Contact Person _____

Organization _____

Address _____

Phone _____ **Fax** _____

E-mail _____

NOMINEE INFORMATION

Name(s) _____

Organization _____

Address _____

Phone _____ **Fax** _____
(if corporate/agency star)

Birth Year _____ **Category** _____

We hereby certify the information contained in this nomination form (pages 1 and 2) is true to the best of our knowledge and belief.

Signature of nominating business/organization representative

Title

Telephone Number

Date



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BRIEF NARRATIVE ABOUT _____
(Nominee)

Narrative shall be 300 words or less (one typewritten page) describing nominee's service or activities, which warrant special recognition. Be sure to address the selection criteria in the narrative

