



United Way  
Monterey County

## Criteria for Certified Member Agencies By United Way Monterey County

---

For an agency to be eligible to become a Certified Member Agency, it must meet all the criteria below. The agency must remain in compliance at all times.

1. Demonstrate a good fit with the mission of United Way Monterey County, which is “*To engage the community and focus resources to improve lives in Monterey County*” and its vision of “*Concerned and caring people together building a healthy, secure community*” as well with its goals.
2. Support the Impact Priorities of:
  - Meeting **Basic Needs**
  - Increasing **Self-Sufficiency**
  - Developing **Successful Kids and Strong Families**
  - Moving people from **Crisis to Stability**
3. Maintain an independent governing body consisting of at least five voting, volunteer members unrelated by blood or marriage. Members must have the authority to determine policy and strategic direction with respect to the agency’s programs, administration and finances, in accordance with the organization’s by-laws. Meetings of the governing body shall occur at least four times per year.
4. Agency officers, volunteers, directors, committee members, employees and persons served by the agency shall be selected and served entirely on a nondiscriminatory basis in full compliance with any applicable federal, state and local laws.
5. Maintain 501 (c) 3 organization status as demonstrated by an Internal Revenue Service determination letter.
6. Complete periodic financial audits by an independent, certified public accountant. Audits must document financial management in accordance with recognized and accepted accounting principles. Generally audits must be conducted annually, no later than six months after the close of the agency’s fiscal year, however exceptions may be made to the annual audit requirement consistent with UWMC policy.
7. Comply with the Certified Funded Agency Agreement.
8. Certify that United Way funds and donations will be used in compliance with all applicable anti terrorism financing and asset control laws, statues and executive orders. Periodically the UWMC reviews federal watch lists including the *Specifically Designated Nationals* and the *Terrorist Exclusion List*. Funding for agencies which appear on either list will be immediately terminated.