

Dear United Way,

I certify that my tenant, \_\_\_\_\_  
 residing at \_\_\_\_\_  
 owes \_\_\_\_\_ months of rent for the following months:

_____	_____
_____	_____
_____	_____
_____	_____

(mm/yy)

The amount per month owed is: (please include any fees incurred)

\$ _____
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The total amount owed is therefore:

\$ _____
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I, the Property Manager or landlord, agree to accept 80% of the total amount owed above, and to forgive the remaining 20%, as acceptable for the above tenant to remain housed, and agree not to evict, penalize, or charge any fee(s) to this tenant as a result. I agree to allow the above named tenant to remain in the rental unit, for a minimum of 30 days, according to governmental regulations.

I certify under penalty of perjury that the above information is complete and accurate to the best of my knowledge. I understand that Title 18, Section 1001 of the U.S. Code states that a person is guilty of a felony and assistance can be terminated for knowingly and willingly making a false or fraudulent statement to a department of the United States Government.

**Landlord/Property Mgr. Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_

By signing this voucher, the **tenant** approves of the above information.

**Tenant Signature** \_\_\_\_\_

**Date:** \_\_\_\_\_